

Fax, Scan, or Mail Form to:
Environmental, Health & Safety
P.O. Box 6909
Phone: 831-7791
Fax: 831-5964
Email: aboruchowitz@radford.edu

REQUEST FOR HAZA

Department:	
Date of Request:	Phone Number:

Identification/Description of Waste Chemicals Do Not Use "Chemical Structures" (Please Print)	(Please Indicate) SOLID LIQUID GAS	pH	Number, Size, and Type of Container (i.e., 3 x 4L bottle)	Volume or Weight in Container (i.e., 1000 mL, 850 g, etc.)	Total Weight of Each Waste Type In Pounds (lbs.)

Guidelines for Chemical Waste Disposal

Preparing the Waste

- 1) **Separate solids from liquids.** All liquids must be free of solid material. If solids cannot be separated from liquids the identification and quality of the solid must be listed on the "Request for Disposal" form. Every effort should be made to separate solids from liquids.
- 2) **Waste Consolidation.** Every effort must be made by the waste generator to consolidate same-type waste into as few containers as possible.
- 3) **Packaging the Waste.** Make sure containers are compatible with the waste inside. If not, transfer to a new container. The container must be leak-free, have a tight screw cap, and be clean on the outside.
- 4) **Label the Container.** Make sure the containers are labeled with: (1) the words "Hazardous Waste"; (2) a complete list of contents; (3) the date that the container was filled or date of the "Request for Disposal"; (4) the volume or weight; (5) the department. The information on the label must agree with the information on the "Request for Disposal" form.
- 5) **Prepare Waste for Transport.** The waste shall be transported in an EHS vehicle only. Do not mix incompatible waste.
- 6) **Fill Out the Request Form as Outlined Below.**

Filling Out the Form

- 1)