

Faculty Grievance Committee Procedures Radford University

A faculty member bringing a grievance must first read and adhere to all requirements related to grievances as outlined in the Teaching and Research Faculty Handbook.

If the grievant and the individual against whom the grievance is made resolve their differences at any time or the grievant drops the case at any time during the process, the committee will take no further action.

4. The answering party will be requested to submit an answer in writing to the complaint within five working days of being informed of the hearing date. However, the committee will accept any additional materials, including evidence and signed affidavits up until two working days prior to the time of the formal hearing.
5. The grievant may submit any additional evidence or signed affidavits up until two working days prior to the formal hearing.
6. Prior to the formal hearing any information submitted by one of the parties will be provided to the other by the Chair of the Grievance Committee.
7. Upon written request (including justification) of one of the parties and majority vote of the members of the committee a delay of the formal hearing will be

5. The committee will tape-record the proceedings. Both the grievant and the answering party may tape-record the proceedings.
6. At the end of the first formal hearing the committee will meet in closed session to render a recommendation. If there is a n