

## CURRICULAR PRACTICAL TRAINING (CPT)

**Application Process** 

Students in A status who will be participating in an internship for which the students will receive credit or as a mandatory requirement for the major must apply for curricular practical training through specific procedures as established by the Unitedates Citizenship & Immigration Services (USCIS). These internships can be papididr lum all cases, students must have obtained permission prior to beginning the internship

For more information about CPplease contact International Student Adsor at the McGlothlin Center for Global Education and Engagement calling (540) 836200 emailing globaled@radford.edu

## Steps to Follow

1)

4) Once a new-20 has been issued with the CPT authorization on the last page, you can begin your internship. <u>Do not begin work without the authorization in hand</u>

## Please note:

- x Processing time is approximately 3 days.
- x Students who begin working without witten permission in hand will be breaking U.S. law and will be outstatus with immigration authorites.

When ready, please submit all paperwork to:

801 E. Main Street



McGlothlin Center for Global Education and Engagement

Part III: To Be Completed By Site/Employment Supervisor
Company Name:
Company EIN:
Site Address:
Students Job Responsibilities:
Site Supervisor Signature:
Site Supervisor Name:
Site Supervisor Title:
Site Supervisor Department:
Site Supervisor Phone
Site Supervisor Email:
Date: (MM/DD/YYYY)
FORMCGEEDFFICE USE O
Request: Approved Denied Reviewed By:
Date: