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## **Vision**

To foster communities where students participate in transformative learning and develop as leaders and engaged citizens .

## **Mission**

Radford University Carilion Student Affairs will cultivate dynamic communities that inspire personal growth, connection, and academic success in environments where students are supported and engaged.

## **Values**

- x Student Learning: The heart of our work is providing experiences that promote student learning.
- x Inclusion: We work to ensure that all residents are heard and have a place in our communities.
- x Exceptional Service: In all aspects , we strive to provide excellent service to students, parents, and university partners.
- x Responsible Stewardship: We appropriately manage our resources in a way that reflects responsibility.

## **Residential Life Staff**

There are a number of Student Affairs staff members who support and provide guidance for housing and residential life at Radford University Carilion. In addition to the Associate Vice President of Campus Life, the following staff members are here to assist students .

## **Coordinator of Student Engagement and Residence Life**

- x The Coordinator of Student Engagement and Residence Life is responsible for the comprehensive management of university owned/operated/leased housing

residential and university community and related assistance throughout the school year.

## **Radford University Carilion Housing and Residential Life Introduction**

The following sections contain general policies for students living on the Radford University Carilion campus. Students and student organizations who live on campus or use on-campus residential facilities are required to know and to comply with these policies. In addition to this document, residents must familiarize themselves with the rules, regulations, and policies set forth in the housing contract and the Standards of Student Conduct. As members of the residential community, residents are expected to abide by all of the standards of responsibility and behavior outlined in the Housing & Residence Life Policies. Each student who resides on campus is required to sign a housing contract prior to assignment. Residents are responsible for familiarizing themselves with the terms and conditions of the contract. Signing the contract becomes a binding legal contract between the student and the University. Failure to adhere to the policies outlined below could result in an individual being referred to Student Conduct and/or being billed depending on the nature of the policy.

### **Abandoned or Unclaimed Property**

- x Abandoned property includes all property where the owner voluntarily relinquishes possession, in addition to all property left by a student in a University facility after separation from the University.
- x Abandoned or unclaimed property left in the room, apartment, storage room or on the premises will be disposed of in accordance with University policy. Items remaining in a space that has been officially vacated, will be treated as abandoned property. Such items are discarded after 90 days.

### **Active Sports**

- x Participating in active sports in areas not designated for that purpose is prohibited. This includes, but is not limited to, playing with sports balls, Frisbees, nerf guns, and other thrown or projected objects indoors.

### **Alcohol**

- x The possession, consumption, or presence of alcohol is prohibited at all times in university operated apartments if all of the residents assigned to live in the room are under the age of 21. This restriction does not apply if at least one of the room's residents is of legal age; however, students under



## **Bicycles and Skates**

- x Bicycles may only be parked in designated bicycle parking areas or stored in designated bicycle storage rooms at the Patrick Henry.
- x Skateboards, inline skates, roller skates, scooters, and other items with wheels are prohibited

- x Radford University Carilion Does Not guarantee placement in university operated housing .
- x Radford University Carilion Does Not have assessable rooms.

### **Building Access & Keys**

- x Building access is limited to building residents and their escorted guests.
- x Entering or exiting buildings in any way other than through an authorized doorway is prohibited.
- x Propping or attempting to force open an exterior building door or tampering with door locking mechanisms so as to allow access to a building is prohibited.
- x Loaning or giving a key, student ID card , or prox card to another person or using a key , student ID , or prox card to admit an unescorted or unregistered non- resident is prohibited. Keys are tracked and lock changes can only be completed by the University with a charge; duplicating keys is prohibited.
- x Entering another student's room without the invitation of the room resident at the time of entry is prohibited.

### **Disability Accommodations**

- x RUC Student Affairs works to ensure that students with disabilities receive equal access to education and opportunities within the academic community. RUC Student Affairs has primary responsibility in reviewing accommodation requests and determining reasonable and appropriate accommodations.



- x Pertaining to cannabis (i.e., marijuana) : the unlawful manufacture, distribution, dispensing, possession or use of marijuana is prohibited in any property owned or leased by the university.
- x Possession applies to any area or property for which the student is responsible. University policy conforms to state law with regard to drug

## Fire Safety

### Electrical Safety

- x Students may not possess multiple -outlet connections unless they are a “temporary” power strip with a built -in circuit breaker that is clearly marked, carry an Underwriter's Laboratory (U.L.) approval, have a maximum load of 15 amps, and are plugged directly into a wall electrical outlet. Possessing an extension cord or configuring cords to function as extension cords is prohibited. Electrical cords cannot be placed under items other than a rubberized cord protector. All electrical items must be directly plugged into a wall outlet or “temporary” power strip (with built -in circuit breaker) marked with UL approval and carry no more than 15 amps. Power strips cannot be plugged into each other. Multi- plug adapters are not permitted.
- x Light bulbs for any lamps should not exceed the recommended wattage printed on the lamp.
- x Students may not tamper with breaker boxes, electrical outlets, wireless access points, or network ports.

### Safety Equipment

- x Where required, all residents must check and/or verify that smoke detectors are fully functioning and record the checks, in accordance with state regulations and university policies.

## Guests/Host Responsibilities

- x A guest is any person who visits a room, suite, apartment, or any residence hall/university operated apartment facility where they do not live or have an assigned space. A host is a resident of a room, suite, apartment, or building who has invited guests. Hosts are responsible for the actions of their guests and are expected to remain with their guests at all times. Guests may not be in a building or room unaccompanied. Hosts must have permission of all room occupants to have a guest over. If a guest is asked to leave by an occupant who is not the host, the guest must

(three or less visits per month) and may not have more than two overnight guests at once.

- x Residents may not host guests who have been restricted from any residence hall/university operated apartment. Registered guests who violate university policy or state/federal/local laws may be removed from university property.
- x Minors under the age of 18 years of age are not allowed as overnight guest(s); Visitation hours are observed as the same as Quiet Hours.
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- x Residents may not amplify sound from windows to the outside.
- x Residents are expected to comply with staff request to lower noise levels.
- x During Quiet Hours, noise that can be heard outside of a room or building is prohibited.
- x Normal designated Quiet Hours are as follows:
  - o Sunday -Thursday: 10:00pm – 8:00am
  - o Friday – Saturday: 12:00am - 9:00am
- x All other times are considered Courtesy

room doors or other areas restricted by state fire code. No more than 50% of the door leading to main hallway can be covered.

- x Any curtains, drapes, or wall/window coverings in rooms must be fire treated or made from fabric that is fire retardant. If coverings are already fire treated, students must have proof of treatment. This proof can be an attached manufacturer's tag, a receipt for professional treatment or the can of spray treatment used. No curtains or draperies should be hung at or near doorways.

#### Ceiling Clearance

- x Attaching items to the ceiling of the room or from sprinkler head (s) or hanging items in such a way as to cover the ceiling is prohibited.

#### Candles and Incense

- x Possession and/or use of candles, incense, oil lamps, or any items that produce an open flame are prohibited in all university housing.

#### Paths of Egress/Entrance

- x Access to windows, doors, and common corridors must be kept clear for emergency egress. No items are permitted outside of room doors in hallways.

#### Furniture

- x Students may not remove university property from its designated location. This includes furniture provided in student rooms, as well as common area furniture, apartment furniture, and furniture in lounges and study spaces. Residents may have non-University issued furniture in their rooms provided it does not create a fire hazard, safety hazard, or obstruct paths of egress. Residents may not make repairs, modifications, or alterations to any University property or furniture. Residents must follow all guidelines for lofting beds as established by Radford University Carilion Student Affairs.
- x Students are not permitted to have waterbeds or beds larger than twin-size in the residence halls. Bringing full sized beds (or any beds larger than twin size) is prohibited.

#### Screens and Windows

- x Window stoppers may not be removed from windows in apartment space.
- x Students may not enter or exit rooms, suites, or apartments through windows. Students may not hang items out windows.
- x Students may not throw, drop, or otherwise dispose of anything out a window. Posters, artwork, or other materials facing out the window, so

they are visible from outside the building are prohibited unless approved by the Radford University Carilion Student Affairs .

## **Roofs, Balconies, Ledges and Restricted Areas**

- x Students are not permitted on any roof, balcony, ledge, or other restricted area. Students may not climb on, or over balconies, to enter or exit a room, apartment, or building. Students may not throw, drop, or otherwise dispose of or hang items from elevated locations.

## **Room Assignment**

- x Residents may only occupy their assigned bed/bedroom and may not live in or occupy any other bed/bedroom than the one to which they are assigned.
- x All room assignment changes must have prior approval by Radford University Carilion Student Affairs.
- x Exchanging or transferring apartment or room assignments without prior approval of Radford University Carilion Student Affairs staff is prohibited.

### Roommate Conflict and Agreements

- x A roommate agreement is a process that empowers residents to outline how they will share living space with their roommate(s) for the academic year. This agreement is a living document and may be revised and updated throughout the year .
  - o Roommate Agreements must be signed and completed during the first week of classes. Each resident from the assigned apartment must meet all together with their RA to complete this form.
- x During the first two weeks of classes in both fall and spring semesters, unless the situation involves a health or safety issue, roommates are not split up .
- x If the first attempt at resolving the conflict among roommates is unsuccessful, it is important to engage the RA in the process to serve as a facilitator in a scheduled discussion to assist roommates to come to a mutually agreeable solution. RUC Student Affairs encourages students to resolve issues on their own in a direct, respectful, and courteous manner and to come to a mutually agreeable solution.

## **Room Condition**

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inspection for accuracy, completeness, and condition. When a resident moves out of a room, hall staff will use the initial room inspection document to assess the room condition and mark any changes from the initial condition. This assessment may result in charges for damages or cleaning.

x Residents must



- x Smoking is prohibited in all areas of university leased buildings and designated non-smoking areas on campus and at building entrances.
- x Smoking includes any type of lighted or heated tobacco, including burning of any pipe, cigar, or cigarette product, as well as smoking substances that are not tobacco. This includes hookahs, vaporizers, and electronic smoking devices or instruments.
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