

## EMPLOYEE REQUEST FOR REASONABLE ACCOMMODATION

Employee Name/Title	
Unit/Division	
Telephone Number	
Supervisor's Name/Title	
Date of Request	
<p>I hereby request reasonable accommodation for my impairments listed below. I understand that reasonable accommodation does not require you to make changes that would pose an undue hardship on the agency.</p> <p><b>Impairments:</b></p> <p>I am requesting reasonable accommodation for the following impairments:</p> <ul style="list-style-type: none"> <li>• Impairment 1: [Description]</li> <li>• Impairment 2: [Description]</li> <li>• Impairment 3: [Description]</li> </ul> <p>I am requesting the following reasonable accommodations to support my impairments:</p> <ul style="list-style-type: none"> <li>• Accommodation 1: [Description]</li> <li>• Accommodation 2: [Description]</li> <li>• Accommodation 3: [Description]</li> </ul> <p>I understand that reasonable accommodation does not require you to make changes that would pose an undue hardship on the agency.</p>	
<p>I declare under penalty of perjury that the information provided in this form is true and accurate to the best of my knowledge.</p> <p>Signature: _____ Date: _____</p>	