
Instructions

1. Please complete this form and return in to Dr. Lori Elis in the Department of Criminal Justice (mailbox at 307 Adams Street, or via e-mail at lelis@radford.edu).
2. If you have not already done so

(if you have already completed this form, you do not need to do so again; we will get a copy from the Graduate College).

Name _____

Please direct a reference letter to be sent (via e-mail or fax) to the Criminal Justice Graduate Coordinator (Dr. Lori Elis). The letter should be sent directly to Dr. Elis from a person who can attest to your work ethic, ability to work independently on complex tasks, and other positive employment-related attributes.

Name and Title of Reference: _____

Dr. Elis' E-mail: lelis@radford.edu

Dr. Elis' Fax: 540-831-6075

3. Please rank-order (1 through 3) your preference for assistantship placement.

_____ College of Humanities and Behavioral Sciences Advising Center (advising freshman and sophomore students, reviewing graduation applications, and other advising tasks)

_____ Department of Criminal Justice (assist faculty with research, grading, etc.)

_____ Radford University Police Department (clerical work)

4. Please indicate which of the following tasks you are comfortable doing.

_____ Library Research _____ Data Entry _____ Grading Papers

_____ Academic Writing _____ Clerical Work _____ Statistics/Data Analysis

_____ Teaching _____ Working with Undergraduate Students

5. Please provide a brief statement indicating your academic and research interests (on a separate sheet).