

### Information Security Non-Disclosure Agreement

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Radford University, in compliance with state and federal law, maintains strict confidentiality and security of student and employee records. These laws, including but not limited to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. § 160.104, require Radford University to protect the confidentiality of student and employee records. These laws, including but not limited to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. § 160.104, require Radford University to protect the confidentiality of student and employee records.

Unauthorized disclosure of student and employee records is prohibited. Radford University reserves the right to take disciplinary action up to and including suspension or expulsion for any student and termination for any employee who is found to be in violation of this policy.

Criminal or civil penalties may also be assessed for any student or employee who is found to be in violation of this policy.

**Directory information** may be disclosed to the public without the student's or employee's consent. Radford University reserves the right to disclose directory information to the public without the student's or employee's consent. Radford University reserves the right to disclose directory information to the public without the student's or employee's consent. Radford University reserves the right to disclose directory information to the public without the student's or employee's consent.

Directory information for students is listed in the Radford University Student Handbook.