

Radford University Police Department

Community Response Checklist

-Active Shooter Incident-

Secure Immediate Area:

- Lock and barricade doors
- Turn off lights
- Close blinds
- Block windows
- Turn off radios and computer monitors
- Keep occupants calm, quiet and out of sight
- Keep yourself out of sight and take adequate cover/protection i.e. concrete walls, thick desks, filing cabinets (cover may protect you from bullets)
- Silence all cell phones
- Place signs in exterior windows to identify the location of injured persons

Use 5500 RUPD Emergency Number
(from campus phones)

- 831-5500 from non campus phones

Un-Securing an area:

- Consider risks before un-securing rooms
 - Remember, the shooter will not stop until they are engaged by an outside force
 - Attempts to rescue people should only be
- x