



Policy Title: Posting, Chalking, and Distribution of Informational Materials Policy	Effective Date: 11/5/2014
Policy Number: SA-PO-1302	Date of Last Review: 8/5/2022

O for Radford University

erly use of bulletin boards, banners,
on University property as a means for
notices of interest to the University
otherwise control the content of notices
n is that such informational materials

standards of conduct.

ards, banners, chalking, or the distribution
mmunicate information to the University

_____ and will comply with applicable

3. DEFINITIONS

Affiliated Entities: University colleges, departments, and offices; University registered student

_____ railing, which is the designated location for all banners.

Chalking: As used in this policy, drawing or writing on concrete sidewalks with water soluble chalk (commonly known as "sidewalk chalk") as a means for communicating information about University sponsored events or services to the University community.

Commercial Activity: Communicative conduct or activity on behalf of a company or person for the intent of making a profit. Such activity is economic in nature and usually has the intent of convincing a person or group to partake in a particular economic action such as purchasing a

e. Banners must be of professional quality and must meet the following specifications:

B. Unaffiliated Entities

Unaffiliated entities may post and/or distribute informational materials about activities, events, and notices of interest to the University community in accordance with the following:

1. Flyers or other informational materials may only be posted on the designated community bulletin board in the Bonnie Hurlburt Student Center lobby. Flyers or other informational materials posted on any other bulletin boards on University property will be removed.
2. The displaying of banners or chalking is not permitted at any location on University property.
3. The nondisruptive distribution of noncommercial flyers, literature or other informational materials is allowed in public areas on University property. Tables may also be reserved through the University Scheduling Office (see _____).
4. Commercial activity must be confined to tables reserved through the University Scheduling Office (see _____).

C. Prohibited Activities for All Entities

1. Posting is strictly prohibited on vehicles, indoor walls, windows, doors, porches, walks, stairways, light fixtures, lampposts, the outside of buildings, trees, shrubs, trash receptacles, utility poles, or other non-designated areas on University property.
2. The distribution of informational materials must not obstruct, in any way, vehicular or pedestrian traffic, or the ability to freely enter or exit facilities, whether outdoor or indoor. Obstruction of public sidewalks and streets is a violation of VoeSblr

The reformatted _____ was reviewed and approved by the President’s Cabinet at their meeting on November 5, 2014.

Effective September 18, 2017, the _____ was reviewed by the oversight department and the Office of Policy Compliance. Minor revisions were made and the policy was updated to the current University template. No substantive changes were made that would alter the scope or application of the policy.

A revision to the _____ was reviewed and approved by the President’s Cabinet on November 12, 2018. President Hemphill signed the revised policy on November 12, 2018.

Reviewed August 5, 2022. Only minor editorial and clarifying changes were made.

For general information concerning University policies, contact the [Office of Policy Compliance](#) – (540) 831-5794. For questions or guidance on a specific policy, contact the Oversight Department referenced in the policy.