



Commonwealth of Virginia

FY2022 Annual SWaM Procurement Plan for - Radford University

1 Agency Information

1. Agency/Institution Official Name **Radford University**

Street Address **501 Stockton Street**

City **Radford**

State **VA**

Zip **24142**

2. Agency Code **217**

3. Agency Head **Interim President Dr. Carolyn Ringer Lepre**

Phone Number **540-831-5401**

Email Address **crlepre@radford.edu**

4. Director of Procurement **Kimberly Dulaney**

Phone Number **540-831-6092**

5. Secretariat **Education**

2 SWAM Goals

List your FY2022 SWaM expenditure goals for Small, Women and Minority Owned businesses as a percentage of your projected discretionary expenditures. Goals should include your projected sub-contracting expenditures if applicable. FY2021 goals were pre-filled from your FY2021 SWaM plan. FY2021 SWaM expenditures were system-generated from the Expenditure Dashboard.

Do you have major construction projects or purchases planned for FY2022?

Yes

Name of the project/purchase **Center for Adaptive Innovation and Creativity Center**

Type **Academic Building**

Anticipated Posting Date **Invalid date**

Do you have any professional services purchases planned for FY2022? **Yes**

Name of the project/purchase **Tyler Norwood Renovations**

Type

Who are your primary vendors that report subcontract spend? **Capital Construction Contractors**

8. What is your agency's biggest challenge with collecting and reporting subcontract spend ? **It is very challenging to collect the data from different reports and processes and then manually track subcontractor spend for reporting.**

5 Diversity Training Events

1. Hold open house events for small businesses? **No**
If yes, how many in FY2021?
2. Meet with small businesses one-on-one at your facility to discuss policies and procedures and potential business opportunities? **No**
If yes, how many in FY2021?
3. Conduct training events on SWaM and diversity training? **Yes**
If yes, how many in FY2021? **Quarterly**
4. Attend small business outreach events? **Yes**
If yes, please list those attended in FY2021? **One event was held virtually which was the VASCUPP SWaMfest.**

6 Assessment

1. In FY2021, what has been the most time consuming part of administration of the Small Business initiative from your perspective? **Finding SWaM firms that are interested**
Comment on your selection above **It is very difficult to contract with certified SWaM vendors in Southwest Virginia. Our area is very rural. Vendors in this area do not certify and there is a shortage of contractors to do any work in our area, with or without certification.**
2. Do you have recommendations on ways the Commonwealth could improve SWAM business participation in agency procurement opportunities? **Streamline the certification process so businesses are not so frustrated with the process.**

3. In FY2021, what has your Agency done to improve expenditure opportunities for SWAM businesses? **Due to COVID-19 we were not able to host on-campus events or attend outreach events. We are scheduled to host the SBSB Blue Ridge Educational Conference again in March 2022.**

4. In FY2021, did you contact the Department of Small Business and Supplier Diversity(DSBSD) for assistance with Complete the chart for all categories in terms of frequency.

Initial certification? **Yes**

If yes, how often? **As required**

Renewal for a firm **Yes**

If yes, how often? **As required**

Searches for businesses **Yes**

If yes, how often? **Contract Officers and eVA users search the database often to locate SWaM vendors.**

To distribute your solicitation notices **No**

If yes, how often?

5. How frequently does the Agency Director and Procurement Officer (or designated SWaM Champion) meet to discuss the SWaM goals, progress, challenges and support in achieving stated goals? **Quarterly**

6. In FY2021, what was one of your Agency's accomplishments in the SWAM program you feel best demonstrates your agency's efforts? **Revising the Procurement manual to allow streamline awards to certified SWaM vendors.**

7. Are you familiar with the legislation that impacted SBSB? **Yes**

If yes, do you have questions or concerns with your ability to implement those changes? **No questions at this time.**

8. Do you submit adjustments and subcontracting spend in the expenditure dashboard monthly? **No**

If no, can you explain why you are not submitting adjustments and subcontracting spend monthly? **We report collectively with VASCUPP.**

9. What functionality would be most helpful to you in the Expenditure Dashboard? **A quick search function that combines both the certification application status and the certified vendors.**

10. Additional Information

