How to Waitlist a Course

You can waitlist courses that are full and have waitlist seats available. The number of available waitlist seats is located in the status column of the course schedule.

ระ ปก่างสมบาลที่สูงรูปทางสมปีๆ สูงสารสารสารการ	
	Status
	seats remain

This course is full, but has 13 available waitlist seats.

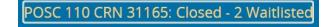
To waitlist this course, click "Add" in the farthest column on the right of the course entry.

Add

The course will then display in the summary window with "Pending" in the Status column and "Web Registered" in the Action column.

Summary							
Title	Details	Hours	CRN	Schedule Type	Status	Action	☆.
Introduction tr				3116 5	Peduc	CRAWING -	webukegratare
	2220					Contractor and Contractor	
Total Hours Registered: 0	i Billina: 0 I CEU	: 0 Min: 0	Max: 7				
							Suite

If the Action is not changed from "Web Registered" to "Waitlisted" before clicking Submit, an error message will appear in the upper right corner of your screen indicating that the course is closed and the number of students currently on the waitlist for it.



To waitlist the course, select "Waitlisted" from the Action menu and submit changes.

Title	Details	Hours	CRN	Schedu	Ano and	Status	Action	
ntroduction to Politics	POSC 110, 03	3	31165	Lecture	Errors	Preventing	Remove	
							Remove **Web Registered**	
	Billing: 0 CEU: 0 Mil	n: 0 May	7				Waitlisted	

"Waitlisted" will appear highlighted in green in the Status column, indicating that you are now on the waitlist for that particular course.

Summary							
Title	Details	Hou				0010010	
Introduction to Politics	POSTICS MP		1485	-	Maillines des	Nasaur	
						5	
Total Hours Registn 🏁							
							Submit

If an opening becomes available in the course, and you are the next in line on the waitlist, an email will be sent to your RU email account letting you know you can register for the course. The email subject will be "Waitlist Notification for [CRN of Course]." You will have 24 hours from the time of the email notification to register for the course.

To register for the course, simply go to your registration page and select "Web Registered" from the Action menu and submit your changes.

Summary						
Title	Details	Hours CRN	Schedule Type	Status	Action	
Introduction to Politics	POSC					
					None	
					Web Drop	
Total Hours Registered: 0	**Web Registered**					
					Sub	omit