

Academic Governance at Radford University

2022

APRIL 2022

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Purpose and Principles of Shared Governance

“Shared governance is a system of open communication aimed at aligning priorities, creating a culture of shared responsibility for the welfare of the institution, and creating a system of checks and balances to ensure the institution stays mission-centered” (Bahls 2014).

At Radford University, shared governance addresses issues related to the core academic mission and also the administrative functions and policies related to implementing that mission. Radford University is strongly committed to shared governance that includes all stakeholders because the resulting decisions will be better-informed and more sustainable than ones derived from one individual or from a cadre representing only one constituency. Decisions and recommendations that are best for the welfare of the university as a whole are based upon

changing needs. In addition to the above, an open and effective system of academic governance will be receptive to change. This university continues to evolve—embracing new

deadline to elect officers.

Election of officers

Unless otherwise indicated, the following officers of academic governance committees are elected annually by the members of the committee:

chair
vice chair, and
recording secretary

Election of university-wide academic governance officers will be reported by the newly elected chair to the Designated Administrator and the Assistant Provost for Budget and Academic

of the following types of actions with respect to a proposal:

Review and Recommend: constituents shall review the proposal, may call in the proposer or other affected parties, and will recommend approval as submitted, approval subject to recommended changes, or rejection of the proposal. The recommendations may include separate consideration of related actions. If a proposer does not agree with any parts of a recommendation, they may attach comments to be included in the proposal's documentation as it moves forward.

Approve: the

Ap

Provost.

consultation with the committee. The committee is responsible for identifying specific criteria or benchmarks that need remediation and can recommend a program work with outside consultants.

4. For programs on monitoring, receive annual reports and review these based on criteria and benchmarks that the committee uses to assess program health and progress on responses to the committee recommendations. This review process determines if a program has made sufficient progress to be taken off monitoring.
5. If after three years a program has not made sufficient progress to be taken off monitoring, then the committee recommends to the provost that the program be modified, either through reduction in size, merging with another program, or discontinuation. All recommendations for merging with another program or discontinuance must be sent to Faculty Senate for its recommendation to the Provost. If financial investments are made in programs on monitoring and no progress is documented, the committee may recommend additional resources are discontinued. This process does not reset the cycle for the next program review.
6. Recommend to the Provost when and what program enhancements are warranted; enhancements could include the creation of new faculty lines or other forms of investment and could be directed either to programs with clear growth potential or programs that program review has demonstrated clear needs. These recommendations should include concrete recommendations on the allocation of new resources.
7. Complete an annual assessment of committee policies and procedures. Report on the state of committee policies and procedures at the end of academic program review and enhancement cycle. This should include feedback from all stakeholders involved in the APRE process.
8. Committee should ensure all documents pertaining to the Academic Program Review and Enhancement process are permanently retained by and accessible from the Provost's Office.
9. Provide report templates, along with clear explanations of evaluation criteria and benchmarks, to programs being evaluated the following year. Likewise report all relevant deadlines, including when reports must be submitted and when feedback must be received from the committee.

Membership Composition

one T&R associate rank or above faculty member from each undergraduate college, and the School of Nursing, along with one T&R associate rank or above faculty member representing the graduate college*, the Dean of each undergraduate college, the School of Nursing and graduate college, a representative from the Faculty Senate Curriculum Committee, a representative from the Office of the Provost (non-voting), a representative from the Office of the Assistant Provost Budget and Academic Operations (non-voting), and the Director of the Office of Institutional Effectiveness and Quality Improvement (nonvoting).

**Faculty members representing undergraduate colleges and the School of Nursing are elected by their respective college/school; the faculty member representing the graduate college is appointed by the Graduate Affairs Council.

Membership Composition:

- ✕ One faculty member from each graduate program, either the program area leader/director or, in the event that this person cannot serve, a program faculty representative selected by the department chair or college dean,
- ✕ one faculty member from Faculty Senate Curriculum Committee (non-voting),
- ✕ Dean and Associate Dean of the College of Graduate Studies and Research,
- ✕ Registrar,
- ✕ Dean of the Library, and
- ✕ One graduate student, appointed by the Designated Administrator.

Length of term: Reappointed annually

Designated Administrator: Dean of the College of Graduate Studies and Research

Professional Standards, Activities and Awards Committees

The charges for committees in this group have work related to upholding and recognizing professional and academic standards and achievements.

Administrative/Professional Faculty Grievance Panel Board

Charges:

1. Members are selected to serve on three-person panels to hear grievances regTc -00aa6 (agd to)12 (-)-a

Faculty Appeals

Charges:

1. Hears appeals of recommendations or decisions related to evaluations, non-reappointment (including those resulting from post-tenure review), tenure, promotion, and termination for cause.
2. The Committee shall report its findings and make its recommendations to the Provost. If the appeal is of the Provost's recommendation, the Committee shall report its findings and make its recommendations to the President of the university, who has final decision-makingppnd oin9(m)14 (p)10 (o)2 4endmt4 (is)2 (i:)2 (4.63 0 T3C1D 2 BDC -6.75 -1.54 Td (nc 0

xthe Anna Lee Stewart Award for Contributions to Faculty Development Award, and,
xthe Award for Administrative Professional Excellence.

2. Notifies the nominees and requests that they provide information appropriate to support their nomination.
3. Establishes a deadline for the submission of these materials.
4. Offers advice to nominees in the preparation of their supporting materials.
5. Reviews the nominees' materials and recommends to the President the recipient of each award.

Charges for SCHEV Awards:

1. Solicits nominations from faculty, staff and students for the State Council of Higher Education for Virginia (SCHEV) Outstanding Faculty Awards Program in accord with the criteria and procedures annually established by SCHEV. The Provost notifies faculty nominated and requests information appropriate to submit to SCHEV.
2. Reviews the nominees' materials and submits a slate of nominees to the Provost. Completed nominations selected by the Provost will be submitted to the State Council of Higher Education through the Provost's office.
3. Offers advice to nominees in the preparation of their supporting materials.

Membership Composition

- xThe most recent winner of each award employed at the university, including the SCHEV award,
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for cause, and which is not covered by other university policies, procedures, or regulations.

Pathway Note: The Committee shall report its findings and make its recommendations to the

Membership Composition:

- xOne faculty member from each of the undergraduate colleges and the School of Nursing appointed by the Faculty Senate Executive Council,
- xTwo representatives appointed by the Vice President for Finance and Administration with one directly representing Information Technology Services, and
- xOne faculty member from the library appointed by the Dean of Library Services.

Designated AdministratorProvost

ScholarlyActivities

Charges:

- 1.

REFERENCES

Bahls, Steven C. 2014. *Shared Governance in Times of Change: A Practical Guide for Universities and Colleges*. Washington, DC: AGB Press.

SUMMARY AND TIMELINE OF CHANGES

| Date | Changes Made |
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