
Practicum Location w/ address:

Employment Position/Title: _____

How long have you been employed with this agency: _____

Employment supervisor: _____

Email Address: _____

Phone Number: _____

Proposed Field Instructor: _____

Email Address: _____

Phone Number: _____

Task Supervisor (if applicable): _____

Email Address: _____

Phone Number: _____

Student Advisor: _____

Have you checked with Diana Joyce (djoyce@radford.edu) for confirmation of an Affiliation Agreement on file with this agency?

Yes _____ No _____

If not, please contact Diana Joyce immediately before moving forward with ~~is~~ proposal.

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With this proposal narrative attach the following:

- x Signed Letter of Approval
- x Agency job description (do not send screenshot)

Students must recognize that every hour of employment does not count toward field hours. Field hours must be specified and must include duties which correlate to the Competencies. These hours are considered internship hours. Employment hours must also be specified although these do not count towards internship hours. Please specifically list days and times

Please indicate which hours of employment will be counted toward your internship hours

Does your Field Instructor meet the educational requirements (MSW from a CSWE accredited school with at least with two years of experience post degree for SOWK 641/642, MSW from a CSWE accredited school)

